

**RAWALPINDI MEDICAL COLLEGE & ALLIED HOSPITALS**  
**RAWALPINDI.**

**JOB OPPORTUNITIES**

*Applications are invited on prescribed form for appointment on Adhoc/Contract basis for one year against the vacant posts from both (Male & Female) candidates available in **RAWALPINDI MEDICAL COLLEGE/ALLIED HOSPITALS, RAWALPINDI**, who possess the qualification and fulfill other terms & conditions as mentioned below.*

S.No	Name of Posts	BS	No. of Vacant Posts	Qualification/Experience/Research/ Remarks	Age Limit
1.	<b>Boiler Engineer</b>	18	01	Three years Diploma in Mechanical Engineering from a recognized institute with 1st Class Boiler Engineer valid certificate & three years post-qualification experience in the relevant field. <b>OR</b> 1st Class Boiler Engineer Certificate with five years post qualification experience in the relevant field. Experience on boiler with HVAC application shall be added advantage.	20-35 years
2.	<b>Deputy Drug Controller</b>	18	01	i) M.Phil. in Pharmaceutics or Equivalent qualification from a recognized university ii) Two years relevant experience.	25-35
3.	<b>MOs/WMOs</b>	17	35	1) MBBS or equivalent qualification recognized/ registered by PM&DC. 2) Regular House Job for one year in any teaching hospitals. 3) Valid Registration with PM&DC.	22-35 years
4.	<b>Bio-Medical Engineer</b>	17	06	i) <b>B.Sc</b> (Biomedical Engineering or Biomedical Engineering Technology) from a University recognized by Higher Education Commission <b>OR</b> <b>B.S</b> (Biomedical Engineering) from a University recognized by Higher Education Commission <b>OR</b> <b>B.Sc</b> (Electronics or Electrical Engineering) from a University recognized by Higher Education Commission. ii) Two years Practical Experience in the field of Medical Equipment.	22-35
5.	<b>Budget &amp; Accounts Officer</b>	17	01	M. Com (2 <sup>nd</sup> Division) from a recognized University.	21-30

6.	<b>Senior Accountant</b>	10	01	D.Com (with Accounts as a subject) OR I.Com from a recognized board.	21-25
7.	<b>Accountant</b>	08	02	D.Com (with Accounts as a subject) OR I.Com from a recognized board.	21-25

**General Information:**

1. The Selection Committee shall make selection strictly on merit.
2. Appointments will be made (BS-17 to BS-18) on adhoc basis and (BS-08 to BS-10) on contract basis according to Government of the Punjab rules & regulations.
3. Applications will be acceptable only on the prescribed forms available at the office of the undersigned at RMC, New Teaching block, Rawalpindi and can be download from college web site [www.rmc.edu.pk](http://www.rmc.edu.pk)
4. Application forms duly filled according to given instructions accompanying all necessary **attested documents** should be received in the office of the undersigned at RMC, New Teaching Block, Holy Family Hospital, Rawalpindi by **25-05-2017**.
5. The applicant must have Punjab Domicile.
6. Only the applicants fulfilling the required qualification and experience etc. should apply.
7. Incomplete OR applications received after the due date will not be considered.
8. Candidates with higher qualification/experience will be preferred.
9. Candidates using unfair means will not be considered.
10. The competent authority is authorized for any change of schedule and number of posts etc.
11. The candidates already working in any Government department should apply through proper channel.
12. Schedule of interview/test for selection will be communicated by post & website to the eligible/short listed candidates after scrutiny of the applications.
13. Foreign qualifications must be recognized by HEC/PMDC etc.
14. Quota seats will be observed as per Government instructions.
15. 05 years age relaxation of male candidates and 08 years age relaxation of female candidates as per Govt. Rules.
16. No TA/DA will be admissible.

**Prof. Muhammad Umar**  
Principal  
RMC & Allied Hospitals  
Rawalpindi.  
051-9290358

**APPLICATION FORM FOR GAZETTED STAFF**  
**BS-16 TO BS-20**

**APPLICATION FORM FOR APPOINTMENT OF GAZETTED STAFF**  
**RMC & ALLIED HOSPITALS, RAWALPINDI**  
(MAKE ALL ENTRIES IN BLOCK LETTERS)

Name of Post: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Father's Name \_\_\_\_\_

Date of Birth (according to SSC) \_\_\_\_\_ Age \_\_\_\_\_

Age on closing date of application \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

Domicile Province \_\_\_\_\_ Domicile District \_\_\_\_\_

Valid Computerized National Identity Card No.

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Marital Status: Married/Unmarried \_\_\_\_\_ Sex: Male/Female \_\_\_\_\_ Religion \_\_\_\_\_

Postal Address:

\_\_\_\_\_

\_\_\_\_\_

Permanent Address:

\_\_\_\_\_

\_\_\_\_\_

Contact No. PTCL : \_\_\_\_\_ Mobile \_\_\_\_\_

**BASIC QUALIFICATIONS**

Sr. No.	Qualification	Name of Institutions/ Board	Year of Passing	Marks		Grade/ Division	Percentage
				Obtained	Out of		
1.	Matric or equivalent						
2.	F.Sc or equivalent						
3.	Others						

**BASIC MEDICAL QUALIFICATION**

Sr. No.	Qualification	Name of Institution/ University	Year of Passing	Marks		Grade/ Division	Percentage
				Obtained	Out of		
1.	MBBS or Equivalent						
	First Prof. P-I						
	First Prof. P-II						
	2 <sup>nd</sup> Prof.						
	3 <sup>rd</sup> Prof.						
	Final Prof.						
	Others						

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Paste attested  
Fresh Passport  
size Photograph

**POST-GRADUATE QUALIFICATION**

Sr. No.	Particulars	Name of Institution/University	Year of Passing	Marks		Grade/Division	Percentage	Duration
				Obtained	Out of			
1.								
2.								

**POSITION/DISTINCTION IN MBBS/BDS/FELLOWSHIP**

S.No.	Examination	Name of Institution/Board/University	Year of Passing	Marks Obtained	Grade/Division	Position
1.						
2.						

**CERTIFIED EXPERIENCE**

S.No.	Post/Designation	Name of Institutions	From	To	Total Experience	Status Regular/Adhoc/CB/Contract
1.						
2.						

**DETAILS OF RESEARCH PAPERS/ARTICLES APPROVED BY PM&DC**

S.No.	Name of Journal	Issue/Vol. No.	Topic	Author 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	Indexed/non-indexed
1.					
2.					

Current status of the candidate (currently working as \_\_\_\_\_

Institution/Department \_\_\_\_\_

Government/Semi Government/Private \_\_\_\_\_

w.e.from \_\_\_\_\_ on Regular/Contract/Adhoc/Current Charge basis \_\_\_\_\_

Please ensure that the following **attested documents** are attached with the application form in the following order:-

S.No.	Particulars	Yes	No.
1.	Application form		
2.	Fresh C.V		
3.	Valid CNIC		
4.	Domicile (only Punjab Province)		
5.	Matric or Equivalent Marks Sheet		
6.	F.Sc Marks Sheet		
7.	Detailed Marks Sheets of All Professional MBBS Examinations.		
8.	MBBS Degree		
1.	House Job Certificates		
2.	Valid PM&DC Registration		
3.	Post-graduation Degrees/Certificates/Diplomas		
4.	Experience Certificates		
5.	NOC (if already government servant)		
6.	Any others certificates/awards/distinctions/Hafiz-e-Quran etc.		
7.	Research Papers/Articles		
8.	Others Co-Curricular activities etc.		
9.	<b>A-4 size envelope with applicant postal address fixing of Rs.40/-postal stamps.</b>		

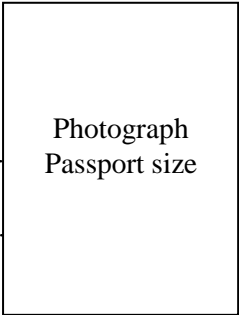
Signature of Candidate \_\_\_\_\_

Dated \_\_\_\_\_

**APPLICATION FORM FOR**  
**NON-GAZETTED STAFF (BS-1 TO BS-15)**

**APPLICATION FORM FOR APPOINTMENT, NON-GAZATTED  
STAFF RAWALPINDI MEDICAL COLLEGE, RAWALPINDI**

Name of Post:.....



1. Name of Applicant.....
2. Father's Name:.....
3. National Identity Card No. (NADRA)

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4. Present Address:.....

5. Permanent Address:  
:.....  
.....

6. Telephone No. .... Mobile No.....

7. Domicile .....Domicile District .....

8. Date of Birth .....  
(Age on last date of application)  
.....Days.....Months.....Years

9. Academic Qualification.

S.No.	Qualification	Marks Obtained	Total Marks	Division	Board/University
1.					
2.					
3.					

10. Experience

S.No.	Appointment as	Organization/Office	Duration		Total Length of service
			From	To	
1.					
2.					
3.					

Note: Attach attested photocopies of N.I.C, Domicile, Academic Qualification & experience certificates etc.

Dated:

**Applicant's Signature**